THE DIOCESE OF GLOUCESTER ACADEMIES TRUST

Last Reviewed: 24 November 2023

Related Party Suppliers

Overview

EFSA rules have changed with respect to related party transactions. Simply put, a related party is one where anyone in our organisation has a relationship or business interest with the organisation/supplier we are acquiring goods or services from. The updated rules apply even if there is no charge for the services.

Any transaction where we are intending to use a related party requires confirmation from EFSA in some way. Checks are greater the higher the value. This applies even if the contract value is $\pounds 0.00$.

In order to make visible those suppliers that have been identified as being a related party, the following enquiry is available on the finance system.

Please also note that suppliers can be added/removed from the list if their status changes.

If you think you have identified a related party supplier not on the list, please submit a supplier modification request with details or talk to the central finance team.

I. Enquires – Related Party Suppliers

I.I. Menu

Search – Customer/Suppliers – Available Suppliers



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I.2. Search Criteria

👷 My Account 🔻 🥜 Maintena	nce 🔻 🚔 Operations 🔻 🝳 Search 🔻 📄 Reports 🔻 🎓 DfE 👻 🥐 Help 💌					
Search Suppliers						
New Search						
Supplier Code Name Related Party Main Product Pay Group Include Inactive Is Preferred Non Order Invo Is Confidential	NO UNKNOWN YES					
Search 👂 Clear 💸						

Step	Description					
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2	Search to see the results.					

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I.3. Results

🡷 My Account 👻 🥕 Maintenance 👻 🚔 Operations 👻 🔍 Search 👻 📄 Reports 👻 🖝 DfE 👻 🕐 Help 👻								
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Search Suppliers								
Supplier List								
New Search 🗩							(2
Double click a row to view the Display 25 Records Explanation	erecord		_	_	_		Search :	5
Supplier Code	≎ Name	Postcode	Inactive	\$	Confidential	\$	Ä	
SPI003	Spirit Education Services	GL2 0SG	X		×		View	
VIN001	Viney Hill Christian Adventure Centre	GL15 4NA	Х		×		View	
Total Records: 2				_	_	_		Page

Step	Description				
I	The results are displayed.				
	Click on the hame in order to sort the results in hame order/reverse h	ane order.			
2	A My Annual A My Annual	Start to type in the name of the supplier to shorten the list.			