

DGAT Policy arrangements and provision 2024/25

Statutory policies for schools provided by DGAT

The following statutory policies must be adopted by all schools. The most up-to-date version and policy review dates of each policy can be found in each members' area on the DGAT website.

All statutory policies provided by DGAT are ratified by the Board of Trustees. Local governing boards (LGBs) have delegated responsibility for monitoring the implementation of certain policies as set out in the scheme of delegation. Where this is the case, we have indicated below that the policy is required to be noted locally by the LGB. The LGB is not required to ratify a policy provided by the Trust but should ensure that any local contextual information is included where necessary.

Where a local decision can be made, local governors and headteachers should take a pragmatic approach and determine if a policy should be noted by the LGB. It is recommended that these decisions are made in consideration of the school's strategic priorities.

Policy	Is the policy and any changes following review required to be noted locally by the local governing board?	Is the policy required to be published on the school website?
Admissions Policy	Yes	Yes
Anti-Fraud and Corruption Policy	Yes	No
Capability Policy	Local decision	No
Charging and Remissions Policy	Yes	Yes
Children with Health Needs Who Cannot Attend School Policy	Local decision	No
Complaints Policy	Yes	Yes
Conduct Policy	Local decision	No
Data Protection Policy (inc. Protection of Biometric information of children in schools and colleges)	Yes	DGAT requirement
Early Career Teacher Policy	Local decision	No
Financial Procedures Policy	Yes	No
First Aid Policy	Local decision	Recommended
Grievance Policy	Local decision	No
Health and Safety Policy	Yes	No
Local Governors Code of Conduct Policy	Yes	DGAT Requirement
Local Governor Visits Policy	Yes	No
Pupil Attendance and Absence Policy	Yes	DGAT Requirement

Safeguarding and Child Protection Policy and Procedures – inc a Statement of Procedures for Dealing with Allegations of Abuse Against Staff	Yes	DGAT requirement
Staff Code of Conduct	Local decision	No
Special Educational Needs and Disability Policy	Yes	Yes
Supporting Pupils with Medical Conditions	Local decision	No
Relationships, Sex and Health Education Policy	Yes	DGAT requirement
Whistleblowing Policy	Yes	Yes

Statutory policies for schools NOT provided by DGAT

The following policies must be adopted by all schools. Schools can determine these policies locally. Template policies are available from TheSchoolBus and we recommend schools access these when reviewing and developing non-Trust policies. Please contact Nicki Wadley or Vicki Cowan to access TheSchoolBus. The local governing board should ratify the following statutory policies not provided by DGAT.

Policy	Is the policy required to be ratified locally by the local governing board?	Is the policy required to be published on the school website?
Behaviour Policy	Yes	Yes
Early Years Foundation Policy	Yes	No
School Exclusions Policy (may be incorporated within the Behaviour Policy)	Yes	DGAT Requirement
SEND Information Report	Yes	Yes

Non-statutory policies for schools provided by DGAT

The following non-statutory policies are available on the DGAT website and all schools must adopt them.

Policy	Is the policy required to be ratified locally by the local governing board?	Is the policy required to be published on the school website?
Adoption and Surrogacy Leave Policy	Local decision	No
Allergen and Anaphylaxis Policy	Local decision	Recommended
Annual Leave Policy	Local decision	No
Anti-bullying Policy	Yes	Recommended
Authorised Special Leave Policy	Local decision	No

Board of Trustees and LGB Remote Meeting Policy	Yes	No
Charge Card Policy	Local decision	No
Conflict of Interest Policy	Yes	No
Continuing Professional Development and Learning (CPDL) Policy	Local decision	No
Equal Opportunities Policy	Yes	Yes
Estates Management Funding Policy	Local decision	No
Flexible Retirement Policy (support staff)	Local decision	No
Freedom of Information Policy	Yes	DGAT Requirement
Gifts, Hospitality and Anti-Bribery Policy	Yes	No
Governor and Trustee Expenses Policy	Yes	No
Intimate Care Policy	Local decision	No
Job Sharing Policy	Local decision	No
Lettings Policy	Local decision	No
Managing Abusive, Aggressive or Violent Visitors Policy	Local decision	DGAT Requirement
Maternity Leave Policy - Support staff	Local decision	No
Maternity Leave Policy - Teaching staff	Local decision	No
Menopause Policy	Local decision	No
Paternity Policy (birth and adoption) for Support Staff	Local decision	No
Paternity Policy (birth and adoption) for Teachers	Local decision	No
Pay Policy	Yes	No
Performance Management Policy and Procedure	Yes	No
Recruitment of Ex-Offenders Policy	Yes	No
Redundancy Policy	Local decision	No
Religious Education Policy – DBE issued	Yes	DGAT requirement
Removal of Delegations Policy	Yes	No
Right to Request Flexible Working Policy	Local decision	No
Risk Management Policy	Local decision	No
Safer Recruitment	Yes	No
Shared Parental Leave Policy	Local decision	No
Staff Attendance Policy	Local decision	No
Staff Sickness Policy	Local decision	No
Staff Smoking, Alcohol and Drugs Policy	Local decision	No
Staff Wellbeing Policy	Yes	No

